



CAREY – *because we care.*

## Supporting Structures

Created for you, serviced by us

## STRUCTURES



We offer a confidential and truly bespoke service whether to hold a single asset or to consolidate and control a multi-jurisdictional structure for a large family. Our clients are typically entrepreneurs and families who own both business and personal assets. We provide fiduciary services which encompass trusts, private trust companies, foundations, partnerships and other similar structures from a wide range of jurisdictions.

- Corporate Structures
- Private Structures
- Family Office Services

## FUND



We support a complete fund formation and administration service to a wide range of bespoke structures. In Zurich we administer Funds, which are predominantly closed ended private alternative investments. Our service includes administration (subscriptions, capital calls, distributions, and NAV calculation), secretarial services, financial reporting, investor services, trustee services, non-executive directorship and more.

- Fund Formation & Administration
- Director & Nominee Services
- Fund Service & Accounting

## REPORTING



For entrepreneurs of SME's we offer access to a modern consolidation tool and a tailor-made reporting that enables the respective client to become fully transparent and to comply with any operational or legal complexity. We support the client's finance department with any requirement that may occur (e.g. IFRS, year-end processes, ICS). We provide a full range of bookkeeping services HRM and payroll accounting for employees in Switzerland.

- Consolidation & Reporting
- CFO Services
- Accounting, Payroll & HRM

## CAREY ZURICH

The Company, established in 2003, has highly experienced staff, providing services to a high-class customer base who require independence and freedom to select from all of the opportunities available in the market. Committed only to our clients, we always choose the best available options without incurring any risk of potential conflicts of interest – *because we care*.

We are a member of the Self-Regulatory Organisation (SRO) for anti-money laundering purposes in Switzerland.

# TAILOR MADE SERVICES

## Corporate Structures

- Company Formation & Administration
- Corporate Services / Legal Affairs
- Transactional Services
- Intellectual Property (IP) Structures
- Director, Reg. Offices & Secretarial Service

## Private Structures

- Trusts, Foundation Formation & Admin.
- Private Investments
- Registered Offices
- Director & Secretarial Service

## Family Office (FO) Services

- Administration of FO Affairs
- Immigration & Relocation Support
- Real Estate Administration
- Succession Planning

## Consolidation & Reporting

- Consolidation & IFRS Consulting
- Unique Consolidation & Reporting solution for SME
- Consolidation & Financial Statement Support
- Tailored MIS & Cockpit Analysis

## CFO Services

- Interim CFO Service / Controlling / Internal Audit
- Financial Restructuring / M&A Services
- Cash Flow Services
- Budgeting & Forecasting

## Accounting, Payroll & HRM

- Bookkeeping
- HR & Payroll Services
- Audit & Tax Support
- Social Security

STRUCTURES

REPORTING



FUND SERVICE

## Fund Administration

- Fund Formation & Administration
- Director & Nominee Services
- Fund Service & Accounting

## Our Goal

**CAREY** is aiming to bring simplicity and transparency to a complex marketplace. Our team is highly focused on continuously delivering the best service with regards to tailor-made Structures, Fund Management and Financial Reporting.

At **CAREY** we DO care about our clients and we establish very close relationships with them. We see ourselves as your trusted sparring partner, which is why we put a lot of effort into forming close relations with each and every one of our Clients.

**CAREY** is different from many other fiduciary & financial service providers in the industry due to the way we do business. We do not want to be the biggest, but we do want to have the best reputation in the industry. To reach that goal, we strive to deliver fast and flexible solutions, top-class services and results to our clients every day.

## Our Mission

To be **YOUR** Service Department – we want to create long term relationships and contribute to real value creation for our clients. This is done through honesty, experience, consultancy, strategic reviews, planning, creating results so as to be your trusted service partner

*because we care.*

## Zurich Office

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